



Jean Massieu Academy
"Signing, Soaring & Succeeding"

On Campus Instruction Monday, September 28th @7:15 a.m. Arrival/Dismissal Procedures

Arrival procedures for dropping off students on campus in the morning from 7:15-7:30 a.m.

- 1) Please reference the attached map
- 2) Students will not be allowed on campus or in any buildings before 7:15 a.m.
- 3) Please drive under 5 miles an hour when entering the parking lot
- 4) Please do not pass or go around vehicles in front of you
- 5) Please go the same direction as the flow of traffic which is either north to south or east to west
- 6) **Please drive to your assigned drop off lanes which are Lane A (red- Slaughter entrance) Lane B (yellow – Mesquite entrance) (see map)**
- 7) At check in points (A&B) students temperatures will be checked at the vehicle and students will exit vehicles with facial coverings/masks
- 8) Parents/guardians may not exit your vehicle at any point during morning drop off
- 9) Parents will not be allowed to park their cars and get out to walk students to the building
- 10) Students who walk to school need to enter the black gate facing Slaughter and meet the JMA staff member assigned to meet them
- 11) Absolutely **NO STUDENTS** are not allowed to get out of **ANY vehicles** until they are at the front or side drop off check points with a JMA staff member

Late Arrival procedures for arrivals AFTER 7:45 a.m.

- 1) Parent/guardian must park vehicle and escort the student (s) to the front door check in for the student to be screened for COVID-19 before the student will be allowed in the building.
- 2) A JMA staff member will receive the student (s) and conduct the temp. screenings with the parent/guardian present
- 3) Students must be masked before entering the building
- 4) There will be no exceptions to this policy due to local health guidelines for late arrivals

Dismissal procedures for picking up students from the campus in the afternoon beginning @ 3:00 p.m.

- 1) **Parents will drive to the same assigned drop off lanes as in the morning either Lane A (red- Slaughter entrance) or Lane B (yellow – Mesquite entrance) to pick up students**
- 2) Parents will let JMA staff member know which students they are picking up
- 3) Students will stay in their own classrooms until parents/guardians arrive to pick up students
- 4) Siblings / Family members will be released to report to pick up lanes to be released for the day
- 5) Please follow the same parking lot rules as in the morning



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Walking students

- 1) Students who will walk home at 3:00 dismissal will be escorted to the nearest gate/and side away from vehicles. They will be escorted to the nearest street until they are safely off the campus
- 2) Please do not let children under 12 years of age to walk alone without an older sibling, friend or family member to escort walking children

Other important information for dropping off and picking up students

- ✓ Students will always be brought to the parent's / guardian's vehicles
- ✓ Parents will not be allowed to approach the school building and will have to remain in their cars
- ✓ Walking students will be escorted to the front or side gate of campus to meet their parents or to walk home
- ✓ Parents will not be allowed to wait by the front doors or by the awning of the school for this school year. This will be strictly enforced due to health regulations and will be asked to return to their vehicles
- ✓ **There will be no after school supervision or care available for students after 3:20 p.m. Parents that are late passed dismissal time may be assessed an after school care fee by JMA administration**
- ✓ Emergency contacts on file will be contacted to pick up students for students that are still on campus after 3:30